



# Constitution

## 1. NAME

The club will be called **Harborough Valley Badminton Club** ("the club").

## 2. AIMS AND OBJECTIVES

The aims and objectives of the club will be:



- To offer social playing opportunities in badminton.
- To promote and encourage the sport of badminton.
- To promote the club within the local community.
- To provide duty of care and protection to all club members.
- To make sure all club members are treated fairly and with respect.

## 3. MEMBERSHIP

Membership of the club shall be open to anyone interested in badminton on application regardless of sex, age\*, disability, ethnicity, nationality, sexual orientation, religion or other beliefs.

*\*As a predominantly adult membership, for health and safety reasons players must be at least 14 years of age on applying for membership.*

The club may have different classes of membership and subscription on a non-discriminatory and fair basis. The club will have an equitable pricing policy and will keep subscriptions as low as possible so as not to pose a significant obstacle to people participating.

Members will be enrolled in one of the following categories:



- Full or adult member.
- Student or U18 member.

All members will be subject to the regulations of the constitution and by joining the club will be deemed to accept these regulations and codes of practice that the club has adopted.

#### 4. MEMBERSHIP FEES

Membership fees will be set annually and agreed by the Committee Members of the club at the Annual General Meeting.

Fees will be paid annually.

#### 5. COMMITTEE MEMBERS OF THE CLUB

The Committee Members of the club will be:



Chairperson



Secretary



Treasurer



Any other relevant position

Committee Members will be elected annually at the Annual General Meeting.

All Committee Members will retire each year but will be eligible for re-appointment. It is recommended that Committee Members only complete 5 consecutive terms of office.

#### 6. CLUB COMMITTEE

The club will be managed through the Club Committee consisting of:



Only Committee Members will have the right to vote at meetings of the Club Committee.



The Club Committee will be convened by the Secretary of the club and held at least once a year as required.



The quorum required for business to be agreed at Club Committee meetings will be 3.



The Club Committee will be responsible for adopting new policy, codes of practice and rules that affect the organisation of the club.



The Club Committee will have powers to appoint sub-committees and working groups as necessary and appoint advisers to the Club Committee as required to fulfil its business.



The Club Committee will be responsible for disciplinary hearings of members who infringe the club rules/regulations/constitution. The Club Committee will be responsible for taking any action of suspension or discipline following such hearings.



At least 3 of the people on the committee should not be related or cohabiting.

## **7. CONFLICTS OF INTEREST**

The Committee accept their responsibility in acknowledging potential conflicts of interest, and that all decisions made must be in the best interest of the club and its members. The committee through the Chair and Secretary agree to administering a register of interests for all committee members and recording potential conflicts as and when they arise.

## **8. FINANCE**

All club monies will be banked in an account held in the name of the club.

The club committee will be responsible for the finances of the club which will be managed by the Treasurer.

The financial year of the club will end on 30<sup>th</sup> June.

A statement of annual accounts will be presented by the Treasurer at the Annual General Meeting.

Any cheques drawn against club funds will hold the signatures of 2 Club Committee Members, preferably one being the Treasurer. Where online payments are made, arrangements should be such that another committee member is aware of and agrees the transactions.

## **9. ANNUAL GENERAL & OTHER MEETINGS**

Notice of Annual General Meetings will be given by the Club Secretary. Not less than 14 clear days' notice to be given to all members. The notice of AGM will be communicated via the club website and a direct communication by email to all members.

The AGM will receive any reports from officers of the Club Committee and a statement of the annual accounts from the Treasurer.

Nominations for members of the Club Committee and election to take place at the AGM.

All members have the right to vote at the AGM.

The is no quorum for AGMs.

The Club Committee has the right to call meeting for Club Committee Members only as required in order to run the club.

The Club Committee has the right to call Extraordinary General Meetings (EGMs) outside the AGM. Procedures for EGMs will be the same as for the AGM.

Members of the Club also have the right to call an Extraordinary General Meeting, which must be called for by at least 50% of the membership and communicated with 14 days' notice.

### 11. SAFEGUARDING YOUNG PEOPLE

All concerns, allegations or reports of poor practice/abuse relating to the welfare of children and young people will be recorded and responded to swiftly and appropriately in accordance with the Clubs Safeguarding policy and procedures. The Club Welfare Officer is the lead contact for all members in the event of any child protection concerns.

### 12. DISCIPLINARY & APPEALS

All complaints regarding the behaviour of members should be presented and submitted in writing to the Secretary or Club Welfare Officer.

The club will work to best practice in dealing with disciplinary issues as laid down in the Club Disciplinary Regulations.

### 13. DISSOLUTION

A resolution to dissolve the club can only be passed at an AGM or EGM through a majority vote of the membership.

In the event of dissolution, any assets of the club that remain will become the property of the club or some other badminton club with similar objectives to those of the club.

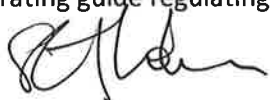
### 14. AMENDMENTS TO THE CONSTITUTION

The constitution will only be changed through agreement by majority vote at an AGM or EGM.

### 15. DECLARATION

Harborough Valley Badminton Club hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.

SIGNED:



NAME: SIMON COBBS

POSITION: Club Chairperson

DATE: 7th SEPTEMBER 2018

SIGNED:



NAME: CHRISTOPHER MORRIS

POSITION: Club Secretary

DATE: 5th September 2018